



	SCOUTS WA - POSITION STATEMENT
POSITION NUMBER:	
POSITION DESCRIPTION:	Branch Leader – Visual Arts
DEPARTMENT:	Program Directorate
TENURE:	3 Years
IMMEDIATE SUPERVISOR:	Branch Advisor – Special Interest Areas
FIRST LEVEL SUPERVISION:	Visual Arts Team
LIAISES WITH:	Program Team, Event Directors, Youth Program Leads, Group & Section Leaders, Terrain Support, Branch Leaders
COMMITTEES:	Nil
The Purpose of the Scout Movement is to contribute to the education of young people in achieving their full physical, intellectual, emotional, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. Scouts WA is a child safe organisation with zero-tolerance for any harm, abuse or neglect. Scouts WA values the diversity of our members, including gender, sexuality, race, religion and ability. Scouting focuses on youth members fully engaging with the program by supporting and managing those in adult and youth leadership roles.	
ROLE OBJECTIVE	
The Branch Leader – Visual Arts provides specialist leadership, advice and support to develop and promote visual arts opportunities across the Scouts WA Youth Program for Joey Scouts through Rover Scouts. The role leads the development of engaging visual arts experiences that foster creativity, imagination, self-expression and innovation through the Scout Method. Working collaboratively with the Program Team, Event Teams and youth leaders, the Branch Leader ensures visual arts opportunities support the Scouts Australia Youth Program, Achievement Pathways and the Creative Challenge Area while remaining accessible to metropolitan, regional and Lone Scouts. The Branch Leader builds, recruits, develops and mentors a specialist Visual Arts Team, supports youth leadership and succession planning, develops partnerships and funding opportunities, and contributes to Branch and State events.	
ROLE RESPONSIBILITIES	
Leadership and Management • Build, lead and mentor the Scouts WA Visual Arts Team. • Provide first-line leadership and ongoing support to Visual Arts Team members. • Develop succession planning by identifying, mentoring and supporting future volunteer and youth leaders. • Encourage youth-led planning and delivery of visual arts activities. • Work collaboratively within the Scouts WA Program Team. • Develop annual portfolio goals aligned with the Scouts WA Strategic Plan. • Manage the Visual Arts portfolio budget in accordance with Scouts WA financial delegations. • Identify grant opportunities, sponsorship and community partnerships to expand visual arts opportunities. Operational Implementation • Deliver a minimum of one Visual Arts activity each term. • Develop and publish a minimum of one digital Visual Arts resource each term suitable for Joey Scouts through Rover Scouts. • Produce quality resources suitable for metropolitan, regional and Lone Scout members. • Support Branch and State events through visual arts activities and creative workshops. • Work with Terrain Support to develop Achievement Pathway mapping files.	



- Promote the Scout Method using Learn by Doing.

Participation, Contribution and Advisory Involvement

- Support leaders in delivering engaging visual arts programs.
- Promote creativity as an important element of youth development.
- Encourage Units to incorporate visual arts into regular programming.
- Provide specialist advice to Event Directors and Program Teams.
- Support continuous improvement of Achievement Pathways.

FUNCTIONS AND DUTIES

Functions and Duties

- Develop activities aligned with the Creative Challenge Area and Achievement Pathways.
- Produce practical visual arts resources for all Scout Sections.
- Maintain a library of approved Visual Arts resources.
- Develop digital activity guides, templates and instructional resources.
- Create resources suitable for regional and Lone Scouts.

Creative Challenge Area

- Painting and drawing
- Sculpture and ceramics
- Printmaking
- Photography
- Digital illustration and graphic design
- Animation
- Street art and murals
- Mixed media
- Indigenous and cultural art
- Environmental and recycled art
- Textile and fibre arts
- Calligraphy and lettering
- Comic and graphic novel creation
- Exhibitions and gallery projects

Event Support

- Develop visual arts activities for Branch and State events.
- Coordinate collaborative art installations.
- Support youth-created branding and displays.
- Assist Event Directors to integrate visual arts into event programs.

Community Engagement

- Develop partnerships with artists, galleries, museums, schools, universities and arts organisations.
- Encourage participation in exhibitions, mural projects, festivals and youth art competitions.

Quality Assurance

- Review resources for quality, safety and alignment with the Scouts Australia Youth Program.
- Ensure activities are inclusive, accessible and age appropriate.

AUTHORISATIONS AND DELEGATIONS

- Direct liaison with stakeholders identified above.
- Consult with relevant Scouts WA personnel and external organisations as required.
- Attend and represent Scouts WA at meetings, activities and events related to the portfolio.
- Authorities as delegated by the Branch Commissioner – Program Delivery and in accordance with Scouts



Australia Policy and Rules.

- Exercise financial authority in accordance with the organisation's approved Financial Delegations Standard.

PERSONAL ATTRIBUTES

- Enthusiastic and committed to the Vision, Aim and Principles of Scouting.
- Ability to motivate, build, lead and mentor teams of both youth and adult members.
- Collaborative, innovative and solution focused.
- Strong communication and stakeholder engagement skills.
- Demonstrated ability to develop positive working relationships with volunteers and stakeholders.
- Understanding of the Scouts Australia Youth Program and Achievement Pathways.
- Commitment to supporting youth leadership and development.
- Demonstrated organisational and time-management skills.
- Passion for creativity, self-expression and artistic development in young people

QUALIFICATIONS AND SKILLS

Mandatory

- Certificate of Proficiency (Program Support Leader or equivalent).
- Hold or be prepared to complete Youth Program Leader Proficiency Training.
- Wood Badge within 12 months.
- Microsoft 365 proficiency.

Desirable

- Previous management or leadership experience would be beneficial.
- Budget management experience desirable.
- Experience leading, developing or supporting volunteer teams.
- Experience in visual arts, creative industries, arts education or related fields desirable.
- Knowledge of the Creative Challenge Area and Achievement Pathways desirable.

EXPERIENCES

- Demonstrated ability to work effectively as part of a team.
- Experience in recruiting, developing and supporting volunteers desirable.
- Experience delivering youth-focused activities, projects or events desirable.
- Experience in visual arts, creative projects, exhibitions, workshops or community arts programs desirable.

REQUIRED MEETINGS

- Program Team Meetings.
- Portfolio Team Meetings.
- Event Planning Meetings.
- Training Sessions.
- Other meetings as required by the Branch Commissioner – Program Delivery.

KEY PERFORMANCE INDICATORS

- Active and sustainable Visual Arts Team established and supported.
- Minimum one Branch activity delivered each term.
- Minimum one digital resource produced each term.
- Visual Arts incorporated into Branch and State events.
- Increased participation in the Creative Challenge Area.
- Achievement Pathway mapping completed with Terrain Support.
- Positive stakeholder feedback.
- Increased availability of quality visual arts resources for Leaders and youth members.
- Development and maintenance of community partnerships that support visual arts opportunities within Scouts WA.



ACCEPTANCE OF ROLE

I have read and discussed the Branch Leader – Visual Arts Position Description with my Formation Leader and accept the appointment.