



## **SCOUTING FOR DEFENCE FORCE FAMILIES POLICY AND PROCEDURES**

**August 2009**

**Arising from the Memorandum of Understanding “Scouting for Defence Force Families” signed November 2008 by Defence Forces Australia and Scouts Australia**

### **The Nature and Purpose of the Memorandum**

Defence Families of Australia (DFA) and Scouts Australia are engaging in a partnership with the Australian Defence Force (ADF) community by mutually supporting a program to support Defence Forces families engage in the Scout Program in the context of the unique transient lifestyles of ADF families.

There are 24,000 Defence Forces postings, on average, each year with the majority being families with dependents.

The translocation to and engagement in a new community for young people may be made easier for them by support from Scouts Australia at a local level.

Young people can be encouraged and facilitated to join the local Scout Group either as new members or to continue their Scouting experience.

Our partnership also has the potential to provide benefits for parents, carers and other Defence Forces members who may wish to engage in their community as members of the Scout Group Committee and as Leaders.

This is a program to support Defence Families and local Scout Groups to engage together in Scouting in a local community. It is not a program which is to be run by the National Team.

### **Implementation of the Memorandum of Understanding**

#### **Scouts Australia:**

- Awards and work completed towards the Awards Scheme by youth members are automatically recognised by their new Branch on receipt of appropriate documentation from their previous Group.
- Leader membership of Scouts Australia, training completed and part-completed are automatically recognised by their new Branch without any extra accreditation process following receipt of documentation from the previous Branch Office or Headquarters.

- Leaders transferring into a new Branch are informed of and are expected to give approval for a Police Report in their new State or Territory. Appointment will be subject to the outcome of that Report which includes any national Police reporting procedures.
- Branches receiving transfers in of youth members and leaders waive membership fees for the remainder of that Branch's financial year when the transfer of youth members and leaders occurs within a Scout Financial Year.
- Branches are to indicate the number of badges needed to the National Office, which will distribute the full quantities to Branches to hold. One badge would be made, common to all Sections.
- Badges are earned by individual members of Groups that participate in this partnership. They are not part of the Scout Uniform unless, with Branch approval, they are displayed on the Group Scarf. They are designed as camp blanket style badges. Please see Appendix 1 for the activities required by each member to qualify for the badge.
- A contact person is appointed by each Branch to initiate and establish a strong relationship with DFA Delegates in their Branch and to provide information to the DFA Delegate to facilitate transfers into the Branch. The Scout contact person provides contact details of relevant Groups and Rover Crews and is a resource person for any issues which may arise.
- The Branch contact person is responsible to a person appointed by the Branch Chief Commissioner. Support is provided by the National Project Commissioner, Partnerships who has a reporting role to the NOC.
- The ownership, implementation and delivery of the program are developed by local Groups and Defence families in a way and at a pace that is determined by local Groups and the DFA.

### **Defence Families of Australia**

- DFA Delegates in each State and Territory provide information to expedite transfers into the new Branch, to act as facilitators and to receive information from Branches regarding appropriate Groups and Rover Crews.
- DFA disseminates Scouting information through all their communications, educating Defence families on the many benefits of Scout program.
- DFA communicates with Scouts Australia through the Branch contact person and local Groups about the unique lifestyles of Defence families to help improve community understanding through Scouts Australia.

### **Branch/Defence Contact Points and Support Processes:**

The most important contacts are between Group personnel, the Defence Contact Delegates and the Branch contact person.

Defence Contact Delegates have been provided by the Chief Commissioner, ACT to all Branches.

The Chief Commissioner, ACT and the National Project Commissioner, Partnerships liaise to provide a current list to the National Project Commissioner, Partnerships who then communicates with Branches.

Branch Chief Commissioners provide contact details of all Branch contact people to the National Project Commissioner, Partnerships.

The Branch contact person and the National Project Commissioner, Partnerships liaise to provide opportunities for sharing of experiences across Branches to ascertain best practice etc, support where necessary and information for communication to the NOC. This will provide a collegiate approach.

The National Commissioner Partnerships, with the support of the National Office, will collate and provide a brief report to each NOC meeting. This report advises the NOC on the progress of the implementation of the Memorandum and allows the NOC to respond with feedback to Branches and Groups as appropriate.

## Appendix 1

### The Award of Scouting for Defence Force Families Badges

#### **Badge Composition**

The design of the badge incorporates the Tri Services logo – a rarely bestowed honour – together with the words “Scouting for ADF Families.

The badge design and colours are common for all Sections. It will have a purple border. See Appendix 2.

#### **Badge Requirements**

Any youth member can earn the badge at their appropriate age level after satisfactorily completing the following any two of the three requirements:

##### **1. Defence Life**

Give a presentation to the section on some aspect of Defence life.

In the presentation cover one or more of the following or another of your choice agreed to by your Leader:

How do Defence families cope with frequent relocations to new cities new schools etc?

What kind of job could a Defence force serving member have?

##### **2. Defence Knowledge**

Visit a military base or establishment and recount your experiences to your section.

In your retelling cover one or more of the following or another of your choice agreed to by your Leader:

What did you see on your visit?

What did you do there?

##### **3. Defence Operations**

Complete a short project (1 page or equivalent, written, pictorial or multi-media) that either shows how Defence personnel contribute to peace or how they assist the community in times of civil emergency.

DESIGN TITLE: "SCOUTING FOR ADF FAMILIES"



SIZE: **70mm**

% OF EMBROIDERY:

DESIGN INSTRUCTIONS: (AS ABOVE)

COLOURS:

- |                          |  |                     |
|--------------------------|--|---------------------|
| <input type="checkbox"/> | <u>WHITE</u>   | Background Material |
| <input type="checkbox"/> | <u>PURPLE</u>  | Overlocked Border   |
| <input type="checkbox"/> | <u>NAVY BLUE: In anchor</u>  |                     |
| <input type="checkbox"/> | <u>MID BLUE: Highlights in anchor, chain, in scroll</u>  |                     |
| <input type="checkbox"/> | <u>BLUE: Bird</u>  |                     |
| <input type="checkbox"/> | <u>BLACK: Lettering, outline &amp; detail in centre logo</u>   |                     |
| <input type="checkbox"/> | <u>GOLD: Stars in Scout logo, beak, eye &amp; talons on bird, highlights in sword &amp; large star</u> |                     |
| <input type="checkbox"/> | <u>YELLOW: In sword, in star, in scroll</u>  |                     |
| <input type="checkbox"/> | <u>GREEN: Scout logo</u>   |                     |
| <input type="checkbox"/> | <u>RED: In sword hilts</u>   |                     |

*Pantone 2623*



**WESTWIND DESIGNS**

P.O. No.:



DEFENCE FORCE AUSTRALIA



## *Scouting for Australian Defence Force Families*

*Defence Families of Australia (DFA) and Scouts Australia are pleased to unite in an exciting new era of cooperation. This partnership will engage with the Australian Defence Force (ADF) community by promoting the benefits of Scouting in helping with addressing the unique transient lifestyles of ADF families. A national approach to supporting ADF families and facilitating improved integration into local community programs and activities is the key to this partnership.*

### *The Value of Scouting*

*National Structure – Scouts Australia recognises participants in Scouting for Australian Defence Force Families transferring between Branches are able to have their Branch fees waived and also be able to enjoy full portability of training they have completed including full recognition of training awards.*

*Network Support and Leadership – The family oriented local Group structure of Scouting promotes and encourages support & leadership by providing members opportunities to take responsibility in planning and achieving their objectives.*

*Lifestyle Skills – Scouting offers events to help young people identify aspects of change in their lives and to assist them to develop management strategies. A sense of achievement is developed through successful experiences, often leading to transfer of these skills to other facets of members lives.*

### *The Value of ADF Families of Australia*

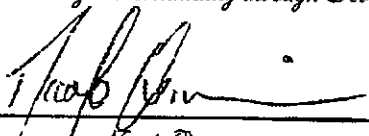
*Energy and Enthusiasm – ADF families work quickly to become involved and establish community links, contributing their time and energy at each Scout group.*

*Skill Sets – ADF personnel are very effective in trained leadership roles, including contributing their human & physical skills to deliver a quality Scout program.*

*Increased Diversity – With such a wide range of experiences and through their connections with other communities, ADF families bring increased diversity to Scouts.*

*Publicity/Communication – DFA will disseminate Scouting information through all their communications educating Defence families on the many benefits of Scouts.*

*Education – DFA will communicate with Scouts Australia about the unique lifestyle of Defence families to help improve community understanding through Scouts Australia.*

  
Nicole Quinn  
DFA National Convenor

  
John Ravenhill, AM  
Chief Commissioner Scouts Australia

A. DEF FORCE

**Richard Miller**

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**From:** Graeme Fordham [glfordham@bigpond.com.au]  
**Sent:** Tuesday, 11 August 2009 9:15 PM  
**To:** 'Richard Miller'  
**Cc:** Mei So; 'Williams, Reg W'  
**Subject:** Defence Forces Badge.  
**Attachments:** Final Defence Families Partnership Policy and Procedures July 2009.doc; Badge design and MOA.pdf

Hi Richard

Please find attached Policy, badge requirements, badge design and MOA. The design and MOA could be Appendices 1 & 2.

I am not sure exactly where the purple goes regarding the border (I guess around the outside but I don't know if this is a second border!) and the badge design needs to be reworded to reflect this.

When complete, please send to Branches.

Neville Tomkins has seen and agrees with the policy etc.

Many thanks

Graeme