

## OUR COVID-19 SAFETY PLAN

Scouts WA Recycling is committed to providing a COVID-19 free work environment using the following measures that follow the current guidelines of the WA Government's COVID-19 Roadmap:



### HYGIENE

- All people must wear a mask while on Scouts WA Recycling property.
- All staff members and volunteers have been mandated to get vaccinated for Covid-19. This is inclusive of all subcontractors and logistic providers. This includes a 3<sup>rd</sup> Dose.
- Sick staff members and volunteers are not to attend work.
- All people are required to engage in safe hygiene practices when visiting Scouts WA Recycling property i.e. physical distancing and hand sanitiser usage
- Staff have been provided with hand sanitiser at multiple locations throughout the depot.
- Customers are also provided with hand sanitiser at the cashier booth.
- Staff are to wear gloves provided to them by Scouts WA Recycling.
- Handwashing instructions are displayed in all bathrooms.
- High-touch surfaces will be cleaned regularly

### PHYSICAL AND SOCIAL DISTANCING

- All staff are encouraged to maintain a 1.5m with all customers and staff
- Lunch breaks are to be staggered to avoid high transmission scenarios in break rooms.
- All roller doors are to be raised to increase ventilation.

### COMPLIANCE

Staff understand that it is a condition of their employment that they comply with the measures contained in this plan and any legal obligations including Worksafe legislation.

- All people entering Scouts WA Recycling's facilities must sign in using the SafeWA app or the sign-in book at the cashiers booth.
- Staff have been encouraged to download the Government's COVIDSafe app

### RESPONSE PLANNING

Scouts WA Recycling will follow the latest health advice. In the event of an exposure to COVID-19 the following steps will be taken:

- The Depot Manager will contact the COVID-19 Hotline to report the case.
- The infected employee will isolate following the latest health advice.
- There are expected to be no other employees considered close contacts due to the above precautions, mask wearing and the nature of the working environment.

### SCOUTS WA RECYCLING VACCINATION POLICY

Scouts WA Recycling has an obligation under WHS legislation to keep its staff safe. Staff also have an obligation under WHS to keep themselves safe. All Scouts WA Recycling Staff have been mandated to provide proof of vaccination. These records are kept on site at each depot. This includes a third Vaccination dose. All staff were required to have two doses of a COVID-19 Vaccination by the 31<sup>st</sup> of January 2022. They are also required to have their third dose within one month of becoming eligible.